### INVITITATION TO BID FOR Department of Transportation Special Encroachment Permit Clearing AT Carbondale Business Park and I-75 Right of Way

### DALTON-WHITFIELD JOINT DEVELOPMENT AUTHORITY

WHITFIELD COUNTY, GEORGIA

Issue Date: 09/01/2022

Due Date: 10/01/2022; 11:00 a.m.

The Dalton-Whitfield County Joint Development Authority is a government entity, operating under the State of Georgia Development Authority Laws, and a division of the County of Whitfield and City of Dalton governments. Our mission is to foster the creation of jobs and lure investment into Dalton-Whitfield County, Georgia.

#### INVITITATION TO BID

#### FOR

Department of Transportation Special Encroachment Permit Clearing

AT

Carbondale Business Park and I-75 Right of Way

Date: September 1, 2022

Issued by: Dalton-Whitfield County Joint Development Authority

Bids Due: October 1, 2022, at 11:00 a.m. EST.

#### Submit completed **sealed bid packages** to: **Dalton-Whitfield County Joint Development Authority**

Located at: Greater Dalton Chamber of Commerce 100 South Hamilton Street Dalton, GA 30720 706-260-1761 (Cell)

#### 1.0 PURPOSE AND OBJECTIVES

- The Dalton-Whitfield County Joint Development Authority (JDA) requests bids from qualified vendors to perform specified work within the right of way limits of the above referenced State highway adjacent to Carbondale Business Park.
- The tax parcel numbers of the property are 13-152-16-000,13-152-10-000 and 13-137-01-000.The tracts to be cleared according to DOT specifications are seen on Exhibit A.
- The primary access point is behind the former service station at the Carbondale Road Exit or at the cell tower denoted in "yellow" on Exhibit A. This road runs north from the tower to an entry point near the cul-de-sac on Nexus Drive. Nexus Drive must stay clear of all trucks, debris, timber and equipment to allow complete access to businesses located in the park.
- The trees on the property is provided in the Southland Engineering tree inventory map. The slope of the property ranges from gently rolling to moderate.
- The JDA desires to remove, thin, and undercut all permitted trees allowed by DOT specifications. The estimated fence line is approximately 5,000 Feet
- Please see the attached documentation required by GDOT to clear this property. This property will be inspected upon completion to ensure it is completed in compliance with all requirements.
- Upon completion of timber removal, the company receiving the contract must utilize a grinder to chip up all limbs, debris, etc. <u>The bid should not include the removal of stumps.</u>
- Bidders must provide a schedule or timeline for completion of the work. The JDA reserves the right to reject a bid if the bidder cannot complete the work within a time frame that is acceptable to the JDA.
- It will be the vendor's responsibility to provide (if applicable) any Erosion, Sedimentation, and Pollution control, or Storm Water Best Management Practices (BMPs). The JDA shall not

provide services, labor, or materials for any Erosion, Sedimentation, and Pollution control, or Storm Water management.

#### 1.1 Schedule

Estimated completion of the project is desired by the December 2022 but negotiable.

**Intent to respond:** Interested vendors will send an email to the project contact listed in section 1.3 with the intent to respond to the ITB.

The JDA reserves the right to change the schedule of events as it deems necessary. In the event of a major date change, the JDA will post schedule changes on the JDA public site <u>http://www.locationdalton.com</u> and the Whitfield County Government's website <u>http://www.whitfieldcountyga.com</u> or email vendors that have submitted intent to respond email. The JDA also reserves the right to issue addenda to this ITB up to seven days before the bid date, as may be needed to clarify the JDA desires or to make corrections. The Vendor will acknowledge receipt of all addenda in bids. It is the sole responsibility of the vendor to assure that they have received the entire bid package.

#### 1.2 Questions

Please submit any questions by email by 05:00 pm on 09/13/2022. No phone calls please. All questions must be submitted in writing and sent to the following address: campbell@daltonchamber.org cc: harp@daltonchamber.org

#### 1.3 Dalton-Whitfield County Joint Development Authority (JDA) Contact

The JDA has designated the Executive Director to be responsible for coordinating communications between the JDA Board and potential vendors. The Executive Director may be contacted at: <u>campbell@daltonchamber.org</u>

Note: No verbal or written information which is obtained, other than through this ITB or its addenda shall be binding on the JDA. No employee of the JDA is authorized to interpret any portion of this ITB or give information as to the requirements of the ITB in addition to that contained in or amended to this written ITB document.

#### 1.4 Bid Submittal Instructions

Vendors are to submit 3 paper copies of their sealed Bid outlined in the FORMAT section on or before 11:00 AM on 10/1/2022 to:

> Dalton-Whitfield County Joint Development Authority Attn: Carl Campbell 100 South Hamilton Street Dalton, GA 30720 or via email – <u>campbell@daltonchamber.org</u> cc: <u>harp@daltonchamber.org</u>

All bids should be clearly marked "Carbondale Business DOT Right of Way Clearing".

It will be the sole responsibility of the vendor to have the bid delivered to the JDA before the closing hour and date. Late bids will not be considered and will be returned unopened to the sender.

All bids must be valid for a period of not less than 90 days following the bid opening.

All materials and documents submitted by the vendor in response to this ITB become the property of the JDA and will not be returned to the vendor. Information in each bid is public information under Georgia law and may be released after the selection process has been completed and the contract has been awarded and executed. Consequently, any information considered to be the vendor's trade secrets, privileged or confidential should not be revealed in the bid.

The JDA will notify the winning vendor of the bid award and will arrange a meeting with the vendor to commence contract negotiations.

#### 1.5 Selection Process

Bids will be reviewed by the Executive Director of the JDA, the Whitfield County Engineer and JDA staff. The outcome of the review process may, at the JDA's sole discretion, result in: (a) notice to vendor(s) of selection for tentative contract negotiation and possible award, or (b) steps to gather more information for further evaluation. This may mean notice of placement on an interview list (short-listed) with time and date of the interview specified; all costs incurred by the vendor in preparing the bid, or costs incurred in any other manner by the vendor in responding to this bid will be wholly the responsibility of the vendor. If possible, the JDA will make selections directly from the evaluation of the bids.

Any vendor's bid deemed unresponsive will not be considered further. The JDA retains the right to reject any or all bids with or without cause and retains the right to award the contract to a vendor who is not the lowest cost vendor. If the vendor and JDA cannot agree on terms of the Agreement, the vendor's bid will be rejected.

Bids will be evaluated on the following minimum criteria:

- Demonstrated understanding of the project.
- Qualifications of project personnel and vendor's ability to commit capable staff to support project size.
- Quality and applicability of software and equipment to be used.
- Ability to complete the project in a timely manner without major deviations from necessary requirements.
- Past experience with similar projects.
- Soundness of technical approach to accomplish all project requirements.
- Cost to accomplish all project requirements.

#### 1.6 Insurance

The contractor shall take out and maintain during the life of the contract full insurance coverage. Coverage shall include, but is not limited to the following:

1.	Worker's Compensation	n
	Coverage A	Statutory
	Coverage B	\$1,000,000.00
2.	Comprehensive General Liability	
	Public Liability	Each person \$1,000,000.00
		Each Accident \$2,000,000.00
3.	Property Damage	

Each Accident	\$250,000.00		
Aggregate	\$500,000.00		
The contractor shall deliver to the JDA certificates of			
insurance evidencing the coverage(s) indicated. Such			
certificates shall be furnished prior to commencement of			
the services and at any necessary renewal dates thereafter			
during the life of the agreement.			

#### 1.7 Compliance with Laws

In connection with the furnishing of supplies or performance of work under the contract, the vendor agrees to maintain all licenses, permits, liability insurance, worker's compensation insurance and comply with all other standards and regulations required by Federal, State or County statue, or ordinances and rules during the performance of any contract between the vendor and the JDA. Any such requirement specifically set forth in any contract document between the vendor and the JDA shall be supplementary to this and not in substitution thereof.

During the performance of this contract, the vendor agrees as follows:

The Vendor/Firm will not discriminate against any employee or applicant for employment because of race, creed, color, sex, age, national origin, place of birth, or physical handicap.

Any selection made as a result of this notice will be made without regard to race, color, religion, sex, or national origin, place of birth, or physical handicap.

Vendors shall not offer any gratuities, favors, or anything of monetary value to any official, employee, or agent of the JDA for the purpose of influencing consideration of this bid.

#### 2.0 FORMAT

Respondents are required to submit concise responses to complete the Scope of Work section. bids shall contain all elements of information requested. The JDA reserves the right to include any part of the selected bid, either in addition to, or in lieu of, the specifications contained in this document within the final contract. The vendor will substantially use the following format:

#### 2.1 Cover Letter

A one-page cover letter, signed by an authorized representative of the vendor, must be included in the submittal. It must contain the name and address of the corporation or business submitting the bid, as well as the name, address, telephone number, and title of the person authorized to represent the vendor.

#### 2.2 Project Team

The vendor will provide the organizational structure, including experience and qualifications. The vendor may also provide a company organizational chart, but the chart is not mandatory.

All sub-contractors must be identified within the vendor's bid with their project role to be described and qualifications information included.

#### 2.3 Project Management

Bids shall specify a project schedule and provision for project Status meetings if requested by JDA

#### 2.4 Project Reference Summary

The vendor must also provide a list of past projects similar in size and content that qualify the vendor to undertake the JDA project. The list of project references must include a description of the project, contact name(s), title of contact person, phone number, address, and when project was completed. Reference list should include a minimum of two and a maximum of five.

#### 2.5 Cost of Services

Bidders need to use a unit of pricing, such as dollars per acre or other, but the JDA must have at least one pricing criterion with which to compare bids. All bids must include grinding and removal of debris.

#### EXHIBIT A

#### **DOT Special Encroachment Permit Clearing**



The green highlighted area indicates the DOT right of way that is a 50' Buffer from the interstate pavement. The green highlighted property has a special encroachment permit to clear by GDOT. Please see the attached documentation required by GDOT to clear this property. The Yellow highlighted road indicates the current road to the cell tower that must be kept open at all times. Note: This road location is subject to change.

### Exhibit B - Bid Form Sample DOT ROW Clearing - Carbondale Business Park

	AMOUNT
ITEM	
DOT ROW Permit Clearing (price per service preformed)	\$
	\$
Description of services included:	\$
	\$
	\$
	\$
	\$
Timeline, Start/Finish Date	\$
	\$

Company:	Contact:	
Signed:		Title:
Date:	Office Phone:	
Cell Phone:		
Email Address:		

Applicant: Whitfield County	THE BASE WILL CONSIST OF 12 inches of GRAD AGG.
County: Whitfield	BASE, 4 INCHES OF ASPHALT BASE, 2 INCHES OF "B"
State Route: 401	BINDER AND 1 1/2 INCHES OF "E" TOPPING
Milepost: 325	
Scale: 1:20	THE BASE WILL CONSIST OF <u>4 inches</u> GRAD. AGG.
Total Frontage: 4752	BASE THE PAVEMENT WILL CONSIST OF 8 INCHES
Plan: 1	CONCRETE AND <u>11/2 Inches</u> "E" TOP.
Permit: A-313-005721-6	
Approved	
Christina Danielle Barry, P.E.	
District Traffic Engineer	

- 1.) During the construction of the driveway as authorized by the permit, the applicant shall maintain such signs and other safety devices as the field inspector may deem necessary to properly protect the public upon the highway.
- 2.) No advertising or parking permitted on GDOT Right of Way. Applicant shall regrass to GDOT specifications all GDOT Right of Way areas which are damaged or disturbed during work authorized herein.
- 3.) All required work (paving, curbing etc.) as authorized by your permit shall be completed prior to opening the driveway for public use.
- 4.) Georgia D.O.T. certified flaggers are required when used in traffic control operations for this permit.
- 5.) This permit is approved subject to revisions or additions in red and will remain dependent upon compliance with the same.
- 6.) Landscaping shall conform to GDOT standard Specifications section 702.
- 7.) ALL WORK SHALL CONFORM TO GDOT SPECIFICATIONS.
- 8.) The work authorized herein must begin within 3 months from the date of approval and must become complete on a schedule satisfactory to the Department and not to exceed 12 months from the approval date.
- NOTICE: THIS PLAN IS APPROVED ON THE CONDITION THAT THE APPLICANT COMPLY WITH GA DEPARTMENT OF NATURAL RESOURSES ENVIRONMENTAL PROTECTION DIVISION, EROSION AND SEDIMENT CONTROL RULES AND REGULATIONS, CHAPTER 391-3-7.
- <u>NOTICE:</u> SILT EROSION CONTROLS SHALL BE INSTALLED AND MAINTAINED AS DEEMED NECESSARY BY THE GDOT INSPECTOR.
- NOTICE: ANY DISTURBED LIMITED ACCESS FENCE OR RIGHT OF WAY MARKERS SHALL BE REPLACED WITH LIKE KIND OR AS DIRECTED BY ENGINEER. ALL MITERS WILL REQUIRE GDOT STANDARD #9003 RIGHT OF WAY MARKERS.
- <u>NOTICE:</u> APPLICANT IS RESPONSIBLE FOR ANY DAMAGE TO NEARBY SIGNALS INCLUDING LOOPS, LOOP LEADS, PULL BOXES, ETC. ANY DAMAGE SHALL BE CORRECTED IN FIVE BUSINESS DAYS PER GDOT STANDARD SPECIFIATIONS.
- This red line set of approved plans shall remain at the construction site at all times
- Applicant will construct grade acceleration/deceleration lane to match existing roadway grade of adjacent travel lane.
- All existing utilities which would be under new pavement or in acceleration/deceleration lanes or that would interfere with shoulder and slope shall be relocated before final grading or paving and at no cost to the Department.
- The driveway paving design shall extend to back of radii, or to the R/W whichever is greater.
- 1122 precast safety slope end section.
- No headwalls is to be constructed on State R/W. Pipes to extend a sufficient distance to obtain a 6:1 or flatter slope.
- Any changes deemed necessary by the field inspector shall become part of the permit.
- D 39 Safety Slope End Section.
- From the curb and gutter line through the remaining Right of Way width. The grade of the driveway (s) shall not be greater than %" per foot (6.25%) positive or negative.
- Applicant shall be responsible for overlaying pavement throughout project to obtain proper striping.
- Applicant shall refer to grading plans for drainage structures on R/W to be installed under permit.
- GDOT STD. 30" concrete curb & gutter 9032B type I or II width 4" crushed stone.
- All signs shall have a min. 7' bottom of sign to top of roadway clearance and be installed on a GDOT Std. type 7 Galv. Steel post.
- Note: all construction and permanent signs installed on this permit shall be type 3 (High Intensity Reflective Sheeting).
- Existing paved shoulder shall be saw cut and removed throughout the project. Paved shoulder shall be replaced where removed.
- Contractor will replace any disturbed pavement markings. Right turn arrows shall be placed in deceleration.
- All striping shall be thermoplastic.
- Any abandoned pipe 2 inches or greater shall be removed from project limits.

NOTE: Indicates direction of required finished slope down at ¼ "per foot minimum.

NOTE: Indicates direction of required finished slope down - EXISTING & PROPOSED.



**OWNER / DEVELOPER:** DALTON WHITFIELD JDA **100 S HAMILTON ST DALTON, GA 30720 TELEPHONE: (706)278-3812** 

## FLOOD MAP NOT TO SCALE

NOTE: THIS SITE IS NOT LOCATED WITHIN THE 100 YEAR FLOOD PLAIN AS PER FEMA FLOOD INSURANCE MAP 13313 C 0240 D, DATED SEPT 19 2007. C001 C205

# **TREE REMOVAL AND MAINTENANCE AREA PLAN FOR:**

## WHITFIELD COUNTY CARBONDALE **BUSINESS PARK** I-75 MM 325.8 - 326.7

## LAND LOT 113 **13TH DISTRICT, 3RD SECTION** WHITFIELD COUNTY, GEORGIA DATE: JANUARY,13TH, 2017

SHEET INDEX

C101-C104 C201-C204 COVER EXISTING TREE INVENTORY TREE REMOVAL PLAN DETAILS





















- 1) PLACE NEW FENCE 2' INTO RIGHT OF WAY
- 2) REMOVE TREES WITHIN 4' OF FENCE REPLACEMENT

DR FENCE

MENT 38.19

3) REMOVE ALL TREES FROM STA 100+14 TO 146+59 UNDER 4" DIAMETER

HALL BE

- 4) REMOVE ALL SWEETGUM TREES
- 5) REMOVE ALL UNDER BRUSH

- 6) LIMB ALL REMAINING TREES UP TO 6 FEET AGL.
- 7) MULCH FROM TREE REMOVAL MAY BE USED AS GROUND COVER.
- 8) ALL DISTURBED AREAS TO BE STABILIZED DAILY.









